



ARCO RIGHTS AND CONSENT REVOCATION REQUEST FORM

RESPUESTAS ÓPTIMAS EN MAYOREO, S.A. DE C.V. (hereinafter, "ROM REFACCIONES"), with registered address for service of notices at Poniente 134 No. 680-A, Colonia Industrial Vallejo, Azcapotzalco Borough, C.P. 02300, Mexico City, in compliance with the Federal Law on Protection of Personal Data Held by Private Parties (the "Data Protection Law") and its Regulations, hereby provides this form to enable Data Subjects to exercise their statutory rights.

1. DATA SUBJECT INFORMATION

Full Legal Name:
Address:
Telephone Number:
Email Address:

2. LEGAL REPRESENTATIVE (IF APPLICABLE)

Full Legal Name:
Address:
Telephone Number:
Email Address:

Proof of Legal Representation (attach supporting documentation)

- Power of Attorney
- Notarial Instrument
- Personal appearance statement of the Data Subject

3. OFFICIAL IDENTIFICATION

(Attach copy of valid government-issued ID)

- Voter Identification Card
- Professional License
- Valid Passport
- Military Service Card
- Other (please specify): _____

4. RIGHT TO BE EXERCISED

(Please mark with an "X" the applicable right)

ACCESS

You may request confirmation as to whether your Personal Data is being processed, as well as information regarding the categories of data processed and their source.

Please describe clearly and specifically the Personal Data to which your request relates:

RECTIFICATION

You may request correction of inaccurate or incomplete Personal Data.

Please specify the corrections requested and attach supporting documentation substantiating your claim:

CANCELLATION

You may request deletion or suppression of your Personal Data where legally applicable.

Please identify the Personal Data to be cancelled and provide the grounds for your request:

OPPOSITION

You may object to the processing of your Personal Data where legitimate grounds exist, even where prior consent was granted.

Please identify the data concerned and explain the reasons for your objection:

REFUSAL OF PROCESSING

You may refuse certain processing activities currently being carried out or intended to be carried out.

Please specify the relevant data and the reasons for refusal:

REVOCATION OF CONSENT

You may revoke consent previously granted for the processing of your Personal Data, subject to legal limitations.

Please specify the Personal Data concerned and the reasons for revocation:

5. ADDITIONAL INFORMATION

Please provide any further details that may assist in locating your Personal Data and processing your request:

6. SUPPORTING DOCUMENTATION

The request must be accompanied by documentation evidencing:

- Identity of the Data Subject;
- Identity and authority of the Legal Representative (if applicable); and
- Any documentation required to substantiate the specific right being exercised.



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7. RESPONSE TIMEFRAMES AND PROCEDURE

- ROM REFACCIONES will issue a determination regarding the admissibility of the request within 20 (twenty) business days from receipt thereof.
- If the request is deemed admissible, it shall be implemented within 15 (fifteen) business days following notification of the determination.
- The above periods may be extended once for an equivalent term where justified by the circumstances.

In the case of access requests, delivery of Personal Data shall be subject to verification of the identity of the Data Subject or duly authorized representative.

8. RIGHT TO FILE A CLAIM

Pursuant to the Data Protection Law and its Regulations, the Data Subject may initiate a data protection procedure before the competent authority (Ministry of Anti-Corruption and Good Governance) within 15 (fifteen) business days following notification of the response issued by ROM REFACCIONES.

9. COSTS

This procedure is free of charge. However, ROM REFACCIONES may require payment of duly justified shipping or reproduction costs.

10. GROUNDS FOR DENIAL

ROM REFACCIONES may deny, in whole or in part, a request in the following circumstances:

- The applicant fails to prove identity or legal representation;
- The Personal Data is not found in its databases;
- The rights of third parties would be adversely affected;
- A legal impediment or binding authority resolution restricts the requested action;
- The requested right has been previously exercised and satisfied.

In case of denial, the reasons shall be communicated through the same channel by which the request was submitted.

Name and Signature of Data Subject or Legal Representative: _____

Place and Date: _____

PRIVACY NOTICE

By submitting this form, you acknowledge and consent to the processing of the information provided herein. Such data will be incorporated into the file "ARCO Rights Requests" solely for the purpose of managing and responding to this request and will only be transferred as permitted under applicable data protection legislation.

The full Privacy Notice is available at: <https://www.romrefacciones.com/>