



Procedure to Exercise ARCO Rights and/or Revoke Consent

The Data Subject, or his/her Legal Representative, may exercise ARCO Rights (Access, Rectification, Cancellation, and Objection) and/or revoke consent by following the procedure outlined below:

Submit the ARCO Rights Form

- Downloaded from our website: <https://www.romrefacciones.com/>
- Requested via email at: arco.rom@gruporum.com
- Obtained in person at the following address: Poniente 134 No. 680-A, Colonia Industrial Vallejo, Azcapotzalco, C.P. 02300, Mexico City.

The form must include at least the following information:

- Full name of the Data Subject
- Address of the Data Subject
- Email address or other means of contact to receive notifications
- The specific ARCO right to be exercised
- A clear and precise description of the Personal Data to which the request relates
- Any additional information that facilitates identification of the Personal Data
- Signature of the Data Subject

The following documentation must be provided:

- Original and copy of the completed request form
- Original and copy of a valid official identification document
- If applicable, documentation evidencing the legal authority of the Legal Representative
- In the case of rectification, documentation supporting the requested correction

Valid official identification documents include:

- Voter Identification Card
- Passport
- National Military Service Card (issued no more than five (5) years prior to submission)
- Professional License (Professional ID Card)

If you are a foreign national, you may present:

- Passport
- Immigration document
- Consular Registration Card
- Immigrant or Resident Visa
- Certificate of Naturalization

Legal representation may be accredited through:

- A notarized power of attorney (public instrument)
- A power of attorney letter signed before two witnesses
- A declaration made by the Data Subject in personal appearance
- The Data Subject must indicate the preferred means of notification.

We will issue a response within a maximum period of twenty (20) business days from the date of receipt of the request.

If no notification method is specified, the Data Subject must appear in person at the address indicated above to obtain the response.

Important Information Regarding Revocation of Consent

Please note that, in certain cases, we may not be able to immediately cease processing your Personal Data due to legal obligations. Additionally, for certain purposes, revoking consent may prevent us from continuing to provide the requested services or may result in the termination of the existing relationship.

Contact Information

For any questions regarding the ARCO Rights Form or the procedure to exercise ARCO Rights, you may contact: Email: arco.rom@gruporum.com Or appear in person before the Personal Data Protection Committee at: Poniente 134 No. 680-A, Colonia Industrial Vallejo, Azcapotzalco, C.P. 02300, Mexico City.